

BOARD OF COUNTY COMMISSIONERS' MEETING

**TUESDAY, DECEMBER 20, 2011**

**THIRD FLOOR MEETING ROOM**

**AGENDA**

**8:30 A.M. – BOCC/DIRECTORS' MEETING**

- I. **10:00 A.M. - CALL TO ORDER**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **COMMISSIONERS COMMENTS**
- A. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
- V. **AGENDA BRIEFING**  
Tuesday, January 3, 2012, at 10:00 a.m.
  - To Consider Real Property Tax Credit for Senior Citizens – Lori Depies, Finance Division
- VI. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** **1**  
*The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.*
- VII. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
  - A. Discussion of Aging and Long Term Care Issues – Gloria Lawlah, Maryland Secretary of Aging  
**(30 Minutes – Board Information)**
  - B. Initiation of Draft Ordinance to Amend Chapters 1-20 and 1-25 of the County Code to Allow Board of County Commissioners to Approve Adequate Public Facilities Ordinance (APFO) as Part of Developers Rights and Responsibilities Agreement (DRRA) – Kathy Mitchell, Office of the County Attorney  
**(10 Minutes - Board Decision)** **2**
  - C. Appointments/Reappointments to Boards/Commissions/Committees – Joyce Grossnickle, Office of the County Manager  
**(10 Minutes - Board Decision)** **3**
  - D. Community Gardens Initiative – Paul Dial and Bob Hicks, Parks and Recreation Division  
**(10 Minutes - Board Decision)** **4**
  - E. Water and Sewer Capacity Fees – LEED Certification – Kevin Demosky, Utilities and Solid Waste Management Division  
**(10 Minutes - Board Decision)** **5**

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- F. [Introduction of the Emergency](#) Notification System – ALERT Frederick County – Seamus Mooney, Emergency Management Division  
**(10 Minutes - Board Information)** **6**
- G. [Authorization](#) for Recruit Firefighter Hiring – Tom Owens, Fire and Rescue Services Division  
**(10 Minutes - Board Decision)** **7**
- VIII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*
- A. [Bid Award](#) Purchasing Memo #12-100: Purchase Offer from CDI - Head Start for Three (3) Buses Currently Leased from Frederick County – Hal Good, Finance Division and Austin Abraham, Management Services Division  
**(10 Minutes - Board Decision)** **8**
- B. [Comprehensive Plan](#) / Zoning Review – Jim Gugel, Community Development Division  
**(10 Minutes - Board Information)** **9**
- IX. **COMMISSIONERS COMMENTS**
- X. **PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**
- XI. **QUESTIONS - PRESS**
- XII. **ADJOURN**

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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***CONSENT AGENDA DETAIL***

**BID AWARD**

1. [Purchasing Memo #12-095](#) – Enterprise Backup Software  
Award to: Blackwood Associates, Inc.  
Award amount: \$207,399.00 (over 5 years)

**BUDGET TRANSFER**

1. [#BT-12-097](#), Office of Transportation Engineering, Public Works Division

**CHANGE ORDERS**

1. Citizens Care and Rehabilitation Center (CCRC) / Montevue Assisted Living (MAL) Design  
[Change Order No. 33](#): Reimbursement to Frederick County for WCD 12 (Vent Piping)  
Construction Costs – Sue Barthol, Public Works Division
2. CCRC / MAL [Design Change Order No. 34](#): Additional Compensation for Design Services per  
Arbitration Determination – Dave Grossweiler, Public Works Division

**GRANT**

1. [FY 2013 State](#) Criminal Alien Assistance Program (SCAAP) Grant Renewal and Budget Transfer  
– Keith Welty, Sheriff's Office